



British Basketball Federation

**Appointment of GB 3x3 Programme Manager
on a Fixed-Term contract**

Candidate Information Pack

Closing Date: 25th March 2025



About Us

The British Basketball Federation (British Basketball) is the National Governing Body (NGB) responsible for basketball in Britain and took on the International Federation (FIBA) membership role from the Home Country Associations in October 2016.

The BBF runs GB Basketball in a federated model, under a board of management comprising of an Independent Chair, Independent Directors and representatives of the three member Home Country Associations (HCAs) of Basketball England, Basketball Scotland and Basketball Wales.

The goal of British Basketball is to create a world class elite basketball programme in Great Britain and to lead the overarching strategy for the growth of basketball in England, Scotland and Wales, working in close collaboration with the HCA's .

The BBF is at a critical juncture in its development, focused on ensuring gold standard governance, creating opportunity for all, and capitalising on the momentum that the game currently has in the UK to ensure basketball is a leading high-performance sport for the nation to be increasingly proud of.



The Opportunity

The British Basketball Federation has the opportunity to appoint an experienced Programme Manager for the GB 3x3 Programme on a contract basis.

Our ideal candidate is a strategic thinker, an effective communicator, and highly skilled in administration and logistics.

The objectives of the GB 3x3 team are to deliver inspiring performances on the court, driving towards qualification for the 3x3 FIBA Europe Cup, 3x3 FIBA World Cup and Olympic Games, along with performances on the 3x3 FIBA Men's professional circuit and FIBA Women's Series.

The overall purpose of the role

Operational leadership of the GB Basketball 3x3 Programme

Key Responsibilities

- **Administration:** Provide a very high level of administration for all GB 3x3 teams and support the administration of British 3x3 Pro teams. Ensuring all player verification and FIBA competition entries are seamlessly and proactively managed, along with the day-to-day administration of the programme
- **Performance Environments and Programming:** Delivery of all performance operations and logistical management of the teams, working with the BBF Operations Manager to ensure consistent delivery across all GB teams, implementing all associated policies and processes
- **Budget and resource Management:** Management of the 3x3 Training and Competition budget, overseen by the BBF Performance Lead
- **Player and staff communication and leadership:** Proactive and effective communication with GB 3x3 players and staff at appropriate intervals across the year. Also ensuring a strong and supportive relationship with any British 3x3 Pro teams
- **Team Management:** Team Management at some major events, expected 4-5 trips per year.



Supporting Duties

- Collaborate with 3x3 Basketball stakeholders and the Home Countries of Basketball England, Basketball Scotland and Basketball Wales to ensure the effective delivery of the 3x3 streams featured in the 'British Basketball Aligned Pathway Strategy'.
- Work with the 3x3 Head Coaches and Sports Science and Medicine team to ensure that all players in the team have an individual player plan which covers their performance on the court and their personal development away from it. Providing verbal and written feedback to players at set intervals
- Work collaboratively with the GB 3x3 Men and Women's Head Coaches and the rest of the GB 3x3 staffing team towards the GB 3x3 objectives
- Engage with the General Manager of the GB 5v5 Senior Men's team proactively to ensure effective collaboration between both teams, and also to provide the appropriate coordinated support and communication to any players crossing over between 5v5 and 3x3 GB teams
- Support the operations of British 3x3 Pro Teams where appropriate

Required Experience

- Experience in an elite sport environment – *essential*
- Experience working in sport operations and/or administration - *essential*
- Working knowledge of FIBA 3x3 Basketball – *desirable*
- Strong organisational, administrative and project management skills
- Ability to work independently or as part of a team
- Understanding of the importance of utilising Sports Science and Medicine and performance programming
- Qualifications in Safeguarding and Anti-doping - *essential, will be expected to be secured as part of role if not already held.*
- Basic disclosure checks will be performed for all successful applicants



Person Specification

- Commitment to ensuring diversity, inclusion and equity within the sport of Basketball
- Committed to and has a proven track record of personal and professional development with a willingness to embrace feedback
- Ensures a positive and safe playing environment for players and staff where all team members feel valued. Centred around performance but also protecting enjoyment and love for the game
- Shows integrity and is fair, equitable and ethical in approach
- Able to adhere to rules, policies and procedures as outlined by the BBF, FIBA and other stakeholders
- Commitment to networking and building relationships across domestic and international 3x3 Basketball

Service Details

Time Commitment

Full-time fixed-term contract role,

A flexible attitude to working needed, with willing to work evenings, weekends, school holidays and public holidays where required

Remuneration

£40,000 per annum, paid on a monthly basis.

Location

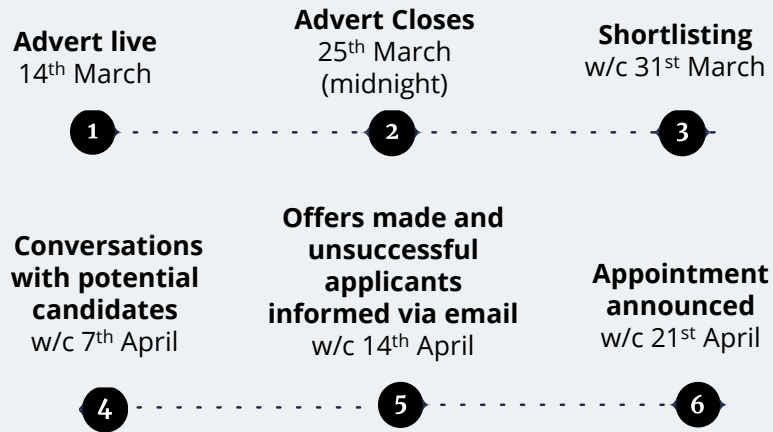
Home, camp and tournament based – with travel to domestic training venues, and time at overseas training camps and tournaments with GB Senior, U23 and youth 3x3 teams

Term

This is a fixed-term contract role until December 2026, with potential to extend until April 2029



Recruitment Timeline



How to apply

We are keen to secure the interest of individuals from a wide range of backgrounds with varied professional and lived experience. We warmly welcome applications from all sections of the community, regardless of age, race, colour, sex, marital status, religion, ethnic origin, nationality, disability or sexual orientation.

Please email your CV to recruitment@gb.basketball and complete an application at the following link - <https://forms.office.com/e/Laz4dYEKkv>

For any questions or problems with the application form, please contact recruitment@gb.basketball

Please note the closing date for applications is midnight **Friday 25th March 2025**.

**THANK
YOU**

