

# GB JOB PROFILE

<b>JOB TITLE</b>	<b>GB YOUTH PROGRAMME – TEAM MANAGER</b>
<b>LOCATION</b>	Mobile working (training camps/competitions, domestic & overseas)
<b>WORKING PATTERN</b>	Such hours as are necessary to fulfil the requirements of your position to the satisfaction of GB Basketball, this may include work in evenings, on weekends and public holidays as required. During the programme you will be expected to be with the squad at all times during training and competition.
<b>REPORTS TO</b>	GB Youth Programme Head Coach & Home Nations Talent Leads
<b>APPOINTMENT</b>	One-year appointment to conclude after the 2022 European Championships with a review in September 2022
<b>CONTRACT</b>	Expenses paid

<b>PURPOSE OF ROLE</b>	The purpose of this role is to provide a high standard of support in the planning and delivery of a high standard programme in line with the Player Development Frameworks of the Home Nations as prescribed by GB Basketball.
<b>KEY ACCOUNTABILITIES</b>	<p>Duties and responsibilities will include but not be limited to the following:</p> <ul style="list-style-type: none"> <li>• To liaise with the GB Performance Team with regards to the logistical planning of the GB Youth Programme</li> <li>• To assist in the planning of training camps &amp; competitions (domestic &amp; overseas)</li> <li>• To be responsible for the communication between GB Basketball players, parents &amp; staff</li> <li>• To ensure that all relevant requirements for the GB Youth Programme are attended to and are sufficient</li> <li>• To take responsibility for the welfare of each player and member of staff during domestic &amp; overseas camps/competition</li> <li>• To act in partnership with Head Coach and players for the smooth running of an empowered team</li> </ul>

<p><b>OPERATIONAL ACCOUNTABILITIES</b></p>	<ul style="list-style-type: none"> <li>• To support the needs and requirements of the GB Youth Programme coaches &amp; staff</li> <li>• To take responsibility for off-court team preparation matters during training camps &amp; games</li> <li>• To be first point of contact for parents, players &amp; staff</li> <li>• To be responsible for the collection and distribution of team kit and equipment</li> <li>• To produce post tournament and training camp reports and accounts</li> <li>• To be responsible for accounting and reporting GB Youth Programme expenditure within the budget set for the programmes</li> <li>• To liaise on kit allocation and sponsor requirements</li> <li>• To manage the budget (ensure sponsor requirements are met) and cash float at tournaments/camps</li> <li>• To organise and chair daily staff meetings</li> <li>• To oversee kit laundry and adherence to FIBA rulings</li> <li>• To act as point of contact for media and facilitate their requirements and feeding results back to head office and specific media organisations</li> <li>• To support staff and coordinate the function and requirements of physio, performance analyst, S&amp;C and other special support providers</li> <li>• To liaise with S&amp;C/Physio on the nutritional and food requirements and options</li> <li>• To build relationships with players in order to be able to engage them out of season, which leads to them being better prepared and engaged when it comes to camps</li> <li>• To abide by Great Britain's rules and policies (Complaints, Equal Opportunities &amp; Equity Policy; Safeguarding Policy; Code of Ethics &amp; Conduct; Anti-Doping Rules).</li> </ul>
<p><b>RELATIONSHIP MANAGEMENT</b></p>	<ul style="list-style-type: none"> <li>• <b>National Federations:</b> To be the 'face' of GB Basketball and liaise with national federations during camps &amp; competitions (Domestic &amp; Overseas).</li> <li>• <b>FIBA:</b> Assist with and collaborate on any FIBA related matters before, during and after FIBA regulated competitions.</li> <li>• <b>Clubs:</b> Alongside your National Team staff, be a point of contact for clubs &amp; schools linked with GB Programme players in order to provide effective communication and player evaluation and feedback following the programme or upon deselection.</li> <li>• <b>Parents:</b> To be a point of contact for parents of the national team players providing effective communication of information with regards to GB Basketball.</li> </ul>

# ROLE REQUIREMENTS

<b>EXPERIENCE, KNOWLEDGE &amp; SKILLS</b>	<ul style="list-style-type: none"><li>• Able to demonstrate understanding and ability to communicate appropriately in the coordination of selections, preparation, competition and post competition phases.</li><li>• Possesses practical IT Skills, specifically Microsoft Word, Excel &amp; PowerPoint</li><li>• Has experience in developing and executing a logistics plan for teams and/or groups – ideally this will include managing sports teams on overseas trips</li><li>• Possesses good organisational skills and a confident and outgoing personality</li><li>• Is a competent report writer and record keeper</li></ul>
<b>OTHER</b>	<ul style="list-style-type: none"><li>• Previous experience within the Talent System and Pathway is preferable but not essential</li><li>• A genuine interest in sport</li><li>• A flexible attitude to working, willing to work evenings, weekends, and bank holidays. This will include irregular hours and extensive travel both within the UK and overseas</li><li>• Current, clear, enhanced DBS Check with the corresponding Home Nation supplied to GB Basketball</li><li>• Current Safeguarding Certificate with the corresponding Home Nation supplied to GB Basketball</li></ul>